



December 2023

Chillzone

Dear Parents/Carers

Following on from my previous letter, this communication is to give you more information regarding the changes to the Chillzone service.

As from today, ParentPay is open for any bookings to the club from the new year. Whether you are a regular or adhoc booking, all bookings and payments for before school, after school and wraparound for sessions from 8th January 2024, will be made via ParentPay. **Please note if you have had a regular booking in the past, this will not be carried forward in the future and you will need to book online in order to confirm your place.**

Please note the following:

- Bookings will close 24 hours before the session.
- You will be prompted at the time to pay for the booking and a place will not be confirmed until payment is received.
- Those families who are entitled to vouchers will have a credit applied to their account which will enable bookings to be made

We have taken this opportunity to also change the booking times and prices which are now as follows

- Breakfast Club 7-30am – start of school £6.00
- After School Club Early – end of school – 4-30pm £6.00
- After School Club Late – end of school – 6-00pm £10.00
- Wraparound care PM, subject to availability (nursery children only), £15 per session

As we have all the information in school for your child, there will be no separate registration form for Chillzone. It is therefore very important that you ensure we have all the correct medical, dietary, contact details etc on your child's record in school.

Please find enclosed revised terms and conditions for Chillzone which you should read carefully together with some instructions on using ParentPay clubs. Instructions can also be found here <https://parent-support.parentpaygroup.com/hc/en-gb/articles/15444655523985-ParentPay-Clubs-How-to-book-a-session>

Any outstanding fees for any bookings made under the old system, i.e. to the end of December 2023, should be paid for before the end of the year. If there are any outstanding balances, these will be transferred to a separate payment item on ParentPay. Further communication will be sent to those families that this applies to in the new year.

Yours sincerely

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