



Friday 8<sup>th</sup> December 2023

Dear Parents and Carers,

### **RE: Importance of Punctuality in School Attendance.**

Firstly, I would like to acknowledge those families who do arrive on time every day for school, your support with this is very much appreciated by us all. However, we are getting unprecedented numbers of children late for school on a regular basis which we would like to address here.

Timely arrival at school sets the tone for a productive day of learning and engagement. It not only helps the children to settle in calmly but also ensures that they don't miss out on crucial instructions, morning routines, and valuable learning opportunities.

We understand that unforeseen circumstances may occasionally disrupt schedules; however, consistent punctuality greatly benefits your child's educational journey. It fosters a sense of responsibility, discipline, and commitment; essential qualities that contribute to their overall development and success.

Arriving on time allows for a smooth start to the day, enabling teachers to promptly begin lessons without interruptions. This positively impacts the learning environment for all students, ensuring every moment in the classroom is used effectively.

I kindly request your support in reinforcing the importance of punctuality with your child and should you encounter persistent challenges in maintaining punctuality, please do not hesitate to reach out to us. We are here to support you and your child in ensuring a consistent and beneficial school routine.

Thank you for your continued partnership in fostering an environment where every child can thrive academically and socially. Your cooperation in promoting the importance of punctuality is greatly appreciated.

Yours sincerely,

Adam Hossen  
Head Teacher

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